

**MAD RIVER GLEN COOPERATIVE
BOARD OF TRUSTEES**

Mission Statement for the Board Development and Governance Committee
APPROVED: November 17, 2018

The Board Development and Governance Committee (the Committee) has three main roles:

1. The Committee is charged with the proper conduct and management of Trustee Elections and Shareholder Votes. The Committee will ensure that ballots, biographies, and other election and Shareholder Vote materials are properly prepared and conveyed to Shareholders and that voting procedures and vote counts are proper and accurate. The Committee will also ensure that there are a sufficient number of qualified trustee candidates running for each open trustee position. The Committee will ensure that trustee candidates understand their role and responsibilities and are aware of the commitment required to properly discharge their duties, if elected. Where possible, the Committee will attempt to recruit trustee candidates with skills that the Committee believes would enhance the Board's ability to fulfill its responsibilities and function to its full potential.
2. The Committee will ensure that each Trustee, once elected, is equipped with the tools, expectations, and support to successfully discharge their responsibilities. In this capacity, the committee is responsible for writing Board, officer, and committee chair job descriptions; assisting with new Trustee orientation; and regularly educating all Trustees, officers, and committee chairs on their role and responsibilities.
3. The Committee will ensure the proper functioning of the Board. This includes advising the Board and its committees on interpretation of and adherence to the bylaws, policies, process, transparency, and other requirements. The Committee shall periodically review the bylaws, policies, process, and Trustee Roles and Responsibilities and recommend any changes to the Board.

When possible, the Board Development and Governance Committee will have two co-chairs and up to five members at least three of which shall be Trustees.